

**Build Back Better**  
**Appointment of Staff for Project Management Units, ERRA**  
**Situations Vacant**

Following Vacancies are to be filled in the Project Management Units of ERRA as mentioned in the newspaper under the same heading. These conditions are to be read in conjunction with the advertisement in the newspapers:-

Ser #	Vacancy	Qualification	Max Age (Years)
1.	Director Infrastructure	Masters/Bachelor in civil engineering with 7/10 years relevant experience	55
2.	Deputy Director/Project Engineer (Building, Roars, Water Supply)	Masters/Bachelor in civil engineering with 5/7 years relevant experience	55
3.	Assistant Director (Roads)	Masters/Bachelor in civil engineering with 3/5 years relevant experience	45
4.	Deputy Director Admin	7 Years experience in admin related tasks	55
5.	Associate Project Engineers/sub engineers (civil/E & M)	Bachelor/Diploma in civil engineering with 2/10 years relevant experience (for E & M in Elect/Mech Engg)	55
6.	Assistant Manager Finance/Account Officer	MBA (Fin)/ M.Com/ MSc (Economics)/ B.Com, 3/3/10 years relevant experience	50
7.	Account Clerk	B.com with 3 years relevant experience	50
8.	Officer Manager	Masters or Bachelor, with relevant experience of 3/6 years	50
9.	Office Assistant/Admin Assistant	Bachelor with 5 years relevant experience OR Retired govt employee with 10 years relevant experience in grade 14 and above	45
10.	Data Entry Operator	ICS/I.Com or Intermediate with diploma in computers and with 5 years experience in managing the computer	45
11.	Clerks	Matric with 10 years and Intermediate with 5 years and Bachelor with 3 years relevant experience	45
12.	Drivers	3 years driving experience	45
13.	Naib Qasid	Preferably primary and sound mind and body	45

14.	Security Guards	Preferably primary and sound mind and body (Retired Army personnel preferable)	45
15.	PA to PD	Preferably Intermediate, with relevant experience in same position of 5 years	50
16.	Stenographer to PD	Typing speed 40wpm, Intermediate and above, with 5 years relevant experience	45

1. The positions are on contract basis, initially for one year extendable for another two years or more.
2. All positions except serial 12, 13 and 14, must be computer literate.
3. For Queries: Use telephone as given in newspapers.

**MUZAFFRABAD**

Project Director, PMU-MCDP  
H# D-153  
Upper Chatter Housing Society  
Muzaffarabad.  
Tell. 058810-32311

**RAWALAKOT**

Project Director, PMU-RCDP  
Chinanar Rest House,  
Tell. 058710-42977

**BAGH**

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[www.erra.pk](http://www.erra.pk)

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