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**Request for Expression of Interest for Community Development and Hygiene Promotion in the Earthquake Affected Areas of NWFP and AJK under Water Quality Improvement and Promotion of Hygiene (WAQIPH) Project**

UNICEF is supporting the Earthquake Rehabilitation and Reconstruction Authority (ERRA) and NWFP and AJK Governments in implementation of the "Water Quality Improvement and Promotion of Hygiene (WAQIPH) Project in ten EQ affected districts of NWFP and AJK. The project aims to minimize the risk of water and sanitation related diseases, contributing to child survival, development and protection in the earthquake affected areas.

One of the key components of the project is community development and hygiene promotion in villages wherein the water supply schemes affected by the 2005 earthquake are located in Abbottabad, Battagram, Mansehra, Shangla and Kohistan districts of NWFP and Neelum, Muzaffarabad, Bagh, Poonch and Sudhnoti districts of AJK. The scope of the work to be undertaken under this component is given in Annex-1.

Expression of interests (EOI) are solicited from national and international NGOs having relevant expertise and experience as per the above referred to scope of work on partnership basis. In this regard, the interested NGOs are requested to submit their EOI along with the following information/documents:

1. Name of the NGO
2. Year of establishment
3. Name and contact details of focal person including e-mail and telephone numbers
4. Name of Tehsils or districts where the NGO is interested to implement the project activities as per the scope of work (see Annex-2 for further details)
5. Organizational profile of the NGO, including mission and goals, brief history, governance structure, management structure, and financial management and accountability capacity
6. Geographical areas of operation as per the byelaws of the NGO
7. Copy of the registration certificate or NOC from the relevant government agency
8. Copy of last year/latest financial audit report
9. Bank account details along with a copy of letter from the bank in this regard
10. List of the key staff and their qualifications and experience as well as a brief description of administrative, finance and IT support
11. Total experience (in years) in water, sanitation and hygiene promotion
12. Names and brief description of the related projects implemented during the last three years, particularly in the areas affected by 2005 earthquake. This should include the

- project name, summary of the key activities undertaken, project cost, project duration and name of the client/sponsoring agency
13. Three references (with complete contact details including address, telephone, fax and e-mail) in respect of works undertaken in the past
  14. Any other related information

**Three copies of EOI should be submitted in a sealed envelope, clearly marked with “Expression of Interest for Community Development and Hygiene Promotion in the Earthquake Affected Areas of NWFP and AJK”, and dropped in the bid box at UNICEF office in Islamabad located at the reception room or sent through courier at the following address by 1600 Hours on 13 April 2009:**

Supply Section

UNICEF

Pakistan Country Office,

90 Margallah Road, Sector F- 8/2

Islamabad, Pakistan

Tel: 051-2097700-30

Only short listed NGOs would be contacted for submission of proposals in line with UNICEF procedures. Please note that this expression of interest does not entail any commitment on the part of UNICEF, ERRRA or Provincial Governments. UNICEF reserves the right to accept or reject any or all EOI without assigning any reason.

Please contact Mr. Murtaza Malik, WES Specialist, UNICEF, 90 Margalla Road, F-8/2, Islamabad, e-mail: [mumalik@unicef.org](mailto:mumalik@unicef.org), tel: 051-2097818, 0300 5141743 for any queries or clarifications related to this EOI.

Water Quality Improvement and Hygiene Promotion (WAQIPH) Project

**Expression of Interest for Community Development and Hygiene Promotion in the Earthquake Affected Areas**

**SCOPE OF THE WORK**

The scope of the work to undertaken by the NGO(s) under the community development and hygiene promotion component of WAQIPH Project would include but not limited to the following:

**1. Sub-component-1: Formation/ strengthening and operationalization of water management committees (WMCs) for enhanced sustainability of water supply systems**

The interventions under this sub-component should result in formalized and functional water management committees (WMCs) having (a) established operation and maintenance mechanism for the respective waters supply scheme through community contributions, and (b) taken over the management for each of the water supply scheme. The specific tasks to be undertaken in this regard by the NGO may include, but not limited to:

- (i) Operationalization of WMCs for each of the target water supply scheme in cases where they already exist (*one WMC per scheme having 7-9 members*),
- (ii) Formation and operationalization of new water management committees for each of the target water supply scheme in cases where they do not already exist (*1 committee per scheme having 7-9 members*);
- (iii) Training the WMCs members (men and women) on managerial, financial and technical aspects to enable them effectively run the affairs of WMCs and operation and maintenance of schemes (*one, two-day training session for each WMC*);
- (iv) Training of water supply operators to be identified by WMCs on proper operation and maintenance of the water supply systems (*one, three-day training for three operators per scheme*);
- (v) Training of communities volunteers on rain water harvesting (*at least three masons per village*);

**2. Sub-component-2: Hygiene Promotion in the target villages**

The interventions under this sub-component should result in promotion of improved hygiene practices including proper handling, treatment and storage of drinking water; handwashing with soap at critical times; and proper use of latrine for defecation. The specific tasks to be undertaken in this regard by the NGO may include, but not limited to:

- (i) Pre-KAP survey to assess the existing level of improved hygiene practices in each of the target villages;
- (ii) Sensitization and rapport building in focused villages, selection of LHWs, teachers, religious scholars and community activists;
- (iii) Training of LHWs, teachers, religious scholars and community activists in hygiene promotion (at least 50 persons - while ensuring adequate gender balance);
- (iv) Training of LHWs, teachers, religious scholars and community activists in household water treatment options (at least 50 persons, while ensuring adequate gender balance);

- (v) Training of community activists and or WMC members on community-based sanitary inspections, water quality monitoring and testing 5 persons per village, while ensuring adequate gender balance) and subsequently in development of a community-based surveillance plan for each of the target water supply scheme;
- (vi) Hygiene weeks in the target villages involving community events, walks, sports, school debates, support events, video shows, theatre and plays, mosque sermons, display of hygiene promotion material etc (a minimum of two hygiene weeks must be held during the project period at interval to be agreed);
- (vii) Focused hygiene sessions with community members and in schools (enough number of sessions to target 100% village population); and
- (viii) Post-KAP surveys.

The above mentioned activities are to be completed within a period 8 months with effect from the date of the signing of the contract.

**Water Quality Improvement and Hygiene Promotion (WAQIPH) Project**

**Expression of Interest for Community Development and Hygiene Promotion in the Earthquake Affected Areas**

**Details of Target Tehsil/Districts for Community Development and Hygiene Promotion Component**

S. No	Province/State	District	Tehsil /Area	Number of water supply schemes affected by the 2005 earthquake
1.	NWFP	Abbottabad	Abbottabad	152
2.			Havalian	33
3.		Mansehra	Mansehra	264
4.			Ogi	122
5.			Balakot	361
6.			Kala Dhaka	13
7.		Battagram	Battagram	104
8.			Allai	279
9.		Shangla	Puran	119
10.			Alpuri	224
11.		Kohistan	Dassu	31
12.			Pattan	47
13.			Palas	54
<b>Total – NWFP</b>				<b>1790</b>
14.	AJK	Muzaffarabad	Hattian	388
15.			Muzaffarabad	872
16.		Bagh	Haveli*	130
17.			Dhirkot	91
18.			Bagh	401
19.		Poonch	Hajeera	19
20.			Rawalakot	156
21.			Abbaspur	27
22.		Neelum	Authmaqam	126
23.		Sudhnoti	Pulandari	9
<b>Total – AJK</b>				<b>2219</b>

\*recently announced as district by the Government